



HEADQUARTERS, TEXAS WING
CIVIL AIR PATROL
553 Terry Crawford Dr.
Nacogdoches, Texas 75964-2468

01 March 2017

MEMORANDUM FOR: TEXAS HQ CAP

SUBJECT: Texas/SWR Shirley Martin Cadet Powered Flight Academy Acceptance

1. Congratulations, you have been selected to attend the Texas/SWR Shirley Martin Cadet Powered Flight Academy (PFA) 03-10 June 2017 at HQ Texas Wing CAP 553 Terry Crawford Drive Nacogdoches TX. We have a great group of highly experienced Instructors and have been very successful in training cadets, with over 98 percent soloing. We really look forward to helping you form your aviation foundation. If you want to see the graduation movie for the last few years, it is on the home page of our website <http://www.texaspfa.com/> We will be placing pictures of you on that website for your family and friends during the PFA.
2. A deposit of \$100 must be paid to the CAP E-services Registration and Payment System by 31 March. The remainder of the \$800 tuition must be paid to the CAP E-services Registration and Payment System by 30 April 2016. If you have a Scholarship, please have the organization pay the Scholarship directly to you, so you can pay the in E-services. If the scholarship was sent directly to the Texas Wing, please just pay the remainder and I will make arrangements with National. If you have decided not to attend, please contact me ASAP so we can contact an alternate cadet to attend.
3. You need to send me a signed CAPF 31. I would also want you to write a short essay telling us about yourself, your goals and why you want to go to PFA. The essay will help me better select the right Instructor Pilot for you and help us focus on your goals. Please write this yourself, as an ex-fighter pilot I am not too much into spelling and grammar. We just want to get to know you better this is not for a grade. Both must be received by 31 March. I will send you a dropbox link to upload you CAPF31 and Essay in.
4. If you are flying in commercially, the closest major airport is Houston George Bush International (IAH). Please plan your arrivals on 3 June between 9-11 am. If you let me know your planned arrival, I will arrange ground transportation, to and from IAH to the Flight Academy. We finish at 1300 (1 pm) on Saturday 10 June plan on being dropped off at around 1530 (330 PM) at IAH. So the earliest flight out would be 1730 (530 pm). Please contact me before you make your transportation plans. After I see who is attending, I will be sending out a list so if you choose to carpool that may be an option.
5. The first two items on the list below are very important and there is a process that may take time to receive them. I will be having LTC Brian Childs contact you under a separate e-mail and help you the process to get them in a timely manner. Please note that the first four items, on the list below, are required by the FAA and TSA. You can not receive flight training in the United States without them.
6. Items to Bring to Flight Academy:
 - Student Pilot Certificate**
 - Third Class FAA Medical Certificate**
 - Photo ID issued by a state (e.g. Department of Public Safety) or Federal agency or passport**
 - Passport or Birth Certificate**
 - Pilot Log Book**
 - Sunglasses recommended
 - Headset if you one you can borrow (we have a limited supply of extra headsets)
 - CAP ID card

For daily needs at the Campus:

Tan/Khaki Shorts (short shorts are not permitted at this event)
Shoes or sneakers with socks
Academy uniform T-shirts will be issued (other CAP T-shirts can be worn as a substitute)
Change of clothes, underwear, socks and handkerchiefs
Swimsuit
Clothes hangers
Toiletries and soap
Pillow and pillow slip
Sheets
Blanket
Towel and washcloth
Plastic bags are handy for trash, wet clothes or whatever
Snack food for energy between meals
Water bottle to keep hydrated on the hot days

For the Graduation Luncheon (Saturday 1100am):
Short Sleeve Uniform blues
Bring family members or unit commander, if possible

If flying to or from the Academy in a CAP aircraft:
A CAP uniform
CAP ID card

7. Optional Extra Preparation:

Read the Preparation Material at our website <http://www.texaspfa.com/>

Under Cadet Information at the bottom is four items to review:

Cadet Flight Training Study Guide
Cessna 172 Maneuvers and Procedures
C-172P Flight Manual Supplement
C172 Boldface

(These items will be printed for you at the PFA, but it would be good to download and get a start)

Also if you could get flying lesson or two, emphasizing safety, pre-flight inspection, and use of controls.

ROBERT E. MCDONNELL, Lt Colonel, CAP
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